



## CHILD REFERRAL FORM

<b>Name of Referring Agency</b>		
<b>Agency Worker making Referral</b>		
<b>Child being Referred:</b>	<b>Family Name:</b>	
	<b>First Name and Age:</b>	
	<b>Ethnicity/s:</b>	
	<b>Iwi</b>	
	<b>Gender:</b>	
<b>Parent/Caregiver's name</b>		
<b>Address</b>		
<b>Contact Phone Number (Family)</b>		
<b>Briefly describe the concerning issues</b>		
<b>Medical issues or allergies:</b> does your child have any medical issues or allergies that our staff need to be aware of?		
<b>Complaints</b>	<p><b>Tamaki Community Development Trust</b> views complaints as an opportunity to learn and improve for the future, as well as a chance to put things right for the person that has made the complaint. If you have queries or concerns, we welcome the opportunity to discuss the problem with you. In the first instance speak to your social/family worker. If that is not suitable or you want information on how to make a formal complaint please contact the Practice Leader. Ph: 09 5704314; email: <a href="mailto:office@tcdt.net.nz">office@tcdt.net.nz</a></p>	
<b>Parent/Caregiver Approval</b>	<p><b>PLEASE READ CAREFULLY BEFORE SIGNING THIS FORM</b> I agree for my child/family to receive support from the Tamaki Community Development Trust workers. My private information will be kept confidential, unless I give permission for information to be referred to others so I can get more help. I understand if someone in the family is in danger or being a danger it may be referred on.</p> <p><b>Signature:</b></p>	
<b>Signed by Referring Agency</b>		<b>Date</b>

*This form updated 2018*

Office Use only: Starting Date of this client: \_\_\_\_\_